



## Market Regulations

These Regulations apply to all Stallholders who have received consent by the Manager to occupy a Stall at the Market and constitutes the terms and conditions on which the Manager permits the Stallholder to occupy a Stall at the Market and on which the Manager agrees to provide services to the Stallholder. All Stallholders are required to read these Regulations and confirm their agreement by completing an Application Form and providing it to the Manager in printed or electronic form.

### Definitions

In these Regulations and Bylaws:

**Additional Trading Days** means those dates detailed in the Bylaws.

**Application Form** means the form/s that has been completed by a Stallholder when applying to the Manager for consent to occupy a Stall at the Market and may include any updated forms completed by the Stallholder from time to time. Such forms may include any electronic documents that have been forwarded to the Manager by electronic mail.

**Approved Products** means those goods and services for which the Manager has granted to the Stallholder consent to offer for sale and sell at the Market. Such goods and services must be described in the Application Form. The Manager reserves the right to provide consent to a limited selection of the goods and services described in the Application Form and shall advise the Stallholder accordingly.

**Bylaws** refer to the Bylaws attached to these Regulations. The Bylaws includes operational matters that may change from time to time and are essential terms and conditions of these Regulations. The Manager will provide to the Stallholder a minimum of 14 days notice in respect of any changes that may apply to items included in the Bylaws

**Code of Conduct** means the Code of Conduct outlined in the Bylaws.

**Manager** means Yarra Valley Racing Inc (ABN 68 943 620 820), its employees, staff, and officers. The Manager has the licence control, operate and regulate the Market which includes the authority to grant or withhold consent to any person/s or legal entity to attend and occupy a Stall at the Market.

**Market** means the areas within the Yarra Valley Racing Centre which are designated for the purpose of conducting Trading Activity and includes any car parking areas and areas of access to or egress from the Market.

**Marquee** means any tent or covered structure that is supplied by the Manager or Stallholder and erected within a Stall.

**Regulations** means the terms and conditions included in this document, as amended from time to time.

**Site Manager** means the person/persons appointed by the Manager to manage the Market on a trading day.

**Stall** means an area within the Market that is designated by the Manager for the purposes of Trading Activity by a Stallholder. This area will usually be indicated as that space defined by the perimeter of a Marquee. Any alternative area will be defined by the Manager and indicated in writing to the Stallholder as a condition of consent.

**Stallholder** means a person, persons or legal entity and their employees, staff, agents or representatives that have been granted consent by the Manager to occupy a Stall and undertake Trading Activity at the Market.

**Stall Fee** means the amount charged by the Manager and payable by the Stallholder as consideration for the opportunity provided by the Manager to the Stallholder to undertake Trading Activity at the Market. The Stall Fee amount is included in the Bylaws .

**Trading Activity** means activity where goods or services are offered for sale, sold or promoted; or activity undertaken with the aim of promoting or increasing awareness of the Stallholder or the Stallholder's products and/or services.

**Traffic Control Plan** means the Yarra Valley Racing Centre Traffic Control Plan as amended from time to time.

**Words** in the singular include plural and in the plural include the singular. Where there is more than one person, partner or legal entity noted on these Regulations then these Regulations shall apply jointly and severally.

### DAYS OF OPERATION

- The Market operates on dates designated by the Manager and advertised on the website.
- Stallholders will not be entitled to any compensation or penalty in the case of cancellation regardless of whether any notice has been given.

### TRADING HOURS

- Trading Activity is permitted during the Trading Hours detailed in the Bylaws.
- All stalls must be set up and ready to trade at the commencement of the Trading Hours.
- It is the responsibility of the Stallholder to continue trading for the full duration of the Market's Trading Hours.
- Stallholders must cease trading and commence packing at the end of the Trading Hours and must ensure they are off site in accordance with the Bylaws.

- Stallholders who have booked a Stall and pre-paid their Stall Fee shall be entitled to a Stall only until the commencement of Trading Hours. Stallholders who have not occupied their Stall by this time may forfeit their stall booking, will not be entitled to any credit or refund of stall fees and the Manager reserves the right to allocate the Stall to another Stallholder.

#### **APPROVED PRODUCTS**

- A Stallholder may only offer for sale Approved Products.
- To vary the Approved Product/s, a Stallholder must submit a new Application Form that describes the proposed new product/s to the Manager. The Manager will subsequently review the Application Form and advise the Stallholder as to whether their application has been successful or not.
- The Manager may cancel a Stallholder's approval to occupy a Stall at the Market if the merchandise offered for sale is substantially different from the Approved Product, is of poor quality or fails to meet the approved criteria.
- In order to ensure variety, a high standard of goods and a limited number of stalls in each product category at the Market, Management reserves the right to reject applications and not to enter into correspondence or otherwise explain the reasons for its decisions.
- Stallholders are not permitted to sell offensive, illegal, prohibited, counterfeit or unauthorised goods including goods bearing trademarks for which the Stallholder does not have a license to sell.
- If food of any description whatsoever is sold by a Stallholder, then that Stallholder is required to comply with relevant local government and other statutory laws and regulations.

#### **STALLS**

- The Stallholder acknowledges that the Manager's consent to the Stallholder to occupy a Stall at the Market may not be assigned to any other person and does not convey any right to any particular location for a Stall. Stallholders must locate their Stalls as directed by the Manager who is authorised to determine and change the layout for Stalls from time to time.
- The Stallholder must ensure that all Trading Activity is undertaken within the boundaries of the Stall. The boundary of a stall does NOT include any area located outside of the perimeter of a Marquee which may be located under an awning that is connected to a Marquee.
- The Stallholder may request from the Manager permission to utilise extra space at the Market and if the request is granted, the Manager reserves the right to charge an additional Stall Fee in respect of the additional space.

#### **STALL FEES**

- Stall Fees and the method of payment are outlined in the Bylaws.
- Stallholders who have booked a Stall must be in credit and pay their Stall Fee prior to the commencement of Trading Activity.
- A failure to pay the Stall Fee on time is a breach of these Regulations.
- Stallholders who pay by a cheque that is dishonoured will be charged an Administration Fee of \$20.00

#### **VEHICLE & TRAFFIC CONTROL**

- Stallholders must comply with the terms of the Yarra Valley Racing Centre's Traffic Control Plan (as amended from time to time) and must abide by the instructions of the Manager & staff regarding the movement and parking of vehicles at the Market, on the public roads and in areas within the immediate vicinity of the Market.

#### **SET UP AND PACK UP**

- The hours of Set up and Pack up are outlined in the Bylaws.
- Stallholders must abide by the instructions of the Manager & staff in relation to traffic control.
- In the interests of Occupational Health & Safety, Stallholders must strictly comply with specific times in relation to the set up and pack up of the Market. Setting up and packing up a Stall outside of the designated times may be hazardous to other persons and, as such, a failure to observe and comply with the time restrictions for set up and pack up is considered to be a major breach of the Stallholder's obligations and the Manager reserves the right to refuse the offending Stallholder permission to occupy a Stall at the Market on the day of the infringement and on any future date.

#### **INSURANCE**

- The Manager has taken out public liability insurance for the amount of \$10,000,000 on behalf of the Market Stallholders.

#### **EQUIPMENT**

- It is the Stallholder's responsibility to ensure that all equipment brought to the Market by the Stallholder has been erected securely, is operated in a safe manner and has been ballasted against strong winds prior to the commencement of trade.
- All stall equipment including racks, tables, equipment, signage; etc must be located within stall site boundaries. Public access ways must be kept clear at all times and Stallholders must cooperate with the Manager in ensuring that an appropriate corridor is maintained along the pedestrian pathways.

## **WEATHER**

- The Market may operate in varying weather conditions.
- It is the responsibility of the Stallholder to bring their own covers and other equipment for the purpose of protection in adverse weather conditions.
- The Manager will not be held responsible for any loss, damage or injury whatsoever resulting from adverse weather conditions.

## **SIGNAGE**

- Stallholders may not erect any advertising display or signage unless the Stallholder has received the Manager's consent to display such advertising display or signage.

## **POWER & EQUIPMENT REQUIREMENTS**

- Stallholders must ensure that all electrical equipment and leads utilised by the Stallholder at the Stall must be tagged in compliance with relevant workplace regulations and such tags must be available for inspection at all times.

## **WASTE MANAGEMENT**

- Stallholders are required to remove from the Market on leaving, all garbage, waste, litter and other rubbish that the Stallholder has either brought onto the Market or obtained at the Market. The garbage bins provided at the Market are for the purpose of the disposal of litter by the general public and are not available for the disposal of Stallholder's waste or packaging materials.
- At the end of the day's trading, the Stallholder is required to clean their site and ensure that it is clear of discarded rubbish and waste materials.
- Any stallholder found to be utilising the Market rubbish bins for the removal of the Stallholder's waste or packaging material shall be requested to discontinue such activity and may incur a waste fee. Stallholders may be refused permission to occupy a stall if this activity continues persists and appropriate warnings have been given by the Manager.

## **STALLHOLDER OBLIGATIONS & RESPONSIBILITIES**

The Stallholder agrees that at any time while the Stallholder is at the Market, the Stallholder will:

- respond co-operatively to any direction given by the Manager's staff in relation to the operation and occupation of their stall, equipment, goods and vehicle during set up and pack up out activities and any direction of a security or safety nature;
- ensure that their activities do not endanger the safety or security of any people at the Market;
- not cause any damage, make alterations or additions of any nature to, or carry out any works of any nature to equipment supplied to the Stallholder and that, if any such damage is caused, the costs of any repairs, making good or replacement are borne by the Stallholder;
- leave the site in the condition in which it was before the stall was set up for the day and that if any damage is caused to the site, then costs of making good shall be borne by the stallholder;
- not operate or use any amplified sound equipment of any nature without the express written permission of the Manager;
- keep the Market and its immediate surrounds clean, tidy, presentable and free from waste and rubbish;
- ensure that nothing is done at the Market which is illegal, obscene, offensive, dangerous or otherwise creates a nuisance or causes damage, disturbance, annoyance, injury or obstruction to any owner, occupier or user of any nearby land or premises;
- report to the Manager any incident or accident to any person or property that involves loss or could be expected to give rise to a Claim;
- ensure that any accident involving any injury to any person, or any loss of or damage to any property within the Market (including any defect, failure or lack of repair at the Market) which may give rise to a danger or risk to others, is reported directly to the Manager;
- vacate the Market immediately after being requested to do so by the Manager;
- not use the Market for any purpose other than the display and sale of Approved Products; and
- not place or affix any product or signage to any permanent building, structure, play apparatus or vegetation.

Stallholders are responsible for the:

- safety of all equipment brought by the Stallholder to the Market;
- safety of their employees, staff, agents or representatives that may occupy the Stallholder's Stall; and
- cost of all repairs or replacement of any items belonging to the Manager that is damaged by the Stallholder

## **WARRANTIES & REPRESENTATIONS OF STALLHOLDERS**

The Stallholders warrant to the Manager that:

- The Stallholder is the owner of the products with full power and capacity to sell absolute legal and beneficial ownership of the products to a third party without any encumbrance.
- The Stallholder has not relied on any representation or statement made by the Manager that is not expressly contained in these rules and regulations.

- The Stallholder will obtain all relevant permits required to sell the Stallholder's products and will ensure that all products sold at the stall comply with all relevant safety and compliance standards and retail laws currently in force.
- The Stallholder will not bring into the market any hazardous materials or substances.
- The Stallholder will comply with all of the terms contained in these rules and regulations as amended from time to time and will comply with any relevant local government and other statutory laws and regulations as amended from time to time.
- The Stallholder acknowledges and agrees that the Manager is not liable for any claim or loss suffered or incurred by the Stallholder in relation to the following which includes but is not limited to:
  - theft or damage of the products, equipment or goods belonging to or under the control of the Stallholder or any other property of the Stallholder at any time including times when the market is not trading.
  - any failure by the Stallholder to sell the products or a certain quantity of the products at the market;
  - the suitability of the market to sell the products;
  - any travel from or to the market;
  - anything occurring on or off the market; or
  - damage or injury to any person or property.

These limitation provisions as set out above are intended to replace any other terms, conditions, warranties and representations implied by statute or otherwise and, accordingly, all such terms are excluded unless certain legislation may imply warranties or conditions or impose obligations on the Manager which cannot be excluded, restricted or modified or cannot be excluded, restricted or modified except to a limited extent. The limitation provisions are subject to these statutory provisions. In the case of any legislation that prevents any limitation of the Manager's liability or if the legislation does permit a limitation of liability, the Manager's liability is limited to the cost of refunding the Stall fee to the Stallholder.

#### **STALLHOLDER INDEMNITY**

Without limiting the generality of any other provision of these rules and regulations, the Stallholder hereby indemnifies and holds the Manager harmless from and against all claims for loss arising in connection with or in relation to:

- The Stallholder's occupation of the market;
- The sale or attempted sale of the products;
- Any injury or harm suffered by the Stallholder;
- Any injury or harm caused to any property or suffered by any person as a direct or indirect consequence, in whole or in part, of any act or omission by the Stallholder;
- Any loss of or damage to the Stallholder's property regardless of the cause of that loss or damage;
- The death of any person caused in whole or in part due to any act or omission by the Stallholder;
- Any breach of these rules and regulations by the Stallholder; or
- Any legal costs on a full indemnity basis incurred by the Manager as a result of the Stallholder's breach of these rules and regulations.

#### **EXCLUSION OF LIABILITY**

The Stallholder acknowledges and agrees that the Manager makes no warranty or representation in relation to or in connection with the Stallholder's occupation or use of the stall or any other part of the market. Without limiting the generality of this clause, the Stallholder acknowledges and agrees that the Manager has made no warranty or representation in relation to or in connection with:

- The suitability of the market or the stall for the Stallholder to sell products at the market;
- The Stallholder's access to people visiting the market or the access those people have to the Stallholder;
- The existence, number or quality of merchandise for sale at the market that will compete with the Stallholder's products for the attention of prospective buyers;
- The existence or extent of services and/or facilities of any kind at the market;
- The location within the market that the Stallholder will occupy;
- The suitability of the market for any particular purpose or the existence of any latent or patent defect at the market;
- The extent, if any, to which other visitors to the market might interfere with the Stallholder's use of the market;
- The existence or extent of any advertising or promotional activity or material that may or may not be published or undertaken by the Manager;
- The existence or extent of any security measures undertaken to protect the Stallholder, the products and/or the market against terrorist or other criminal activity; or
- The existence or extent of any security at the market.

### **MANAGER'S REPRESENTATIONS**

- The Manager may terminate its consent to the Stallholder to attend the market or to occupy or use a stall by giving the Stallholder 30 days' written notice in writing.
- The Manager reserves the right to undertake any of the following actions without notice to the Stallholder:
  - Re-locate the Stallholder to another stall within the market;
  - Require the Stallholder to remove from sale any products offered for sale by the Stallholder which has not been approved by the Manager; or
  - Request that the Stallholder undertake any reasonable measure which in the opinion of the Manager will improve the safety of the stall or improve the level of presentation of the stall and its products.

### **TERMINATION**

The Manager reserves the right to terminate without notice the consent granted to a Stallholder to attend the market or to occupy or use a stall at the market for breach or non compliance with these rules and regulations by that Stallholder. The Manager reserves the right to immediately remove a Stallholder from the market without notice for breach or non compliance with these rules and regulations by that Stallholder. A breach of these rules and regulations includes but is not limited to where a Stallholder:

- Fails to pay their Stall fee in a timely manner;
- Fails to abide by the market set-up or pack up conditions;
- Fails to abide by the market trading hours;
- Fails to abide by these market rules and regulations (amended from time to time) and any other relevant applicable legislation (amended from time to time) ;
- Fails to limit the products offered for sale to those approved by the Manager; or
- Commits a criminal act at the market.

### **GUARANTOR'S OBLIGATIONS**

The Manager will not permit a Stallholder to attend the Market if the Stallholder is anyone other than a natural person unless a Guarantor, approved by the Manager, is also a party to it.

In consideration of the Manager permitting the Stallholder to attend the Market, the Guarantor unconditionally and irrevocably guarantees to the Manager the due and punctual performance and observance of the Stallholder's obligations as outlined in these Regulations('Stallholder's Obligations').

In consideration of the Manager permitting the Stallholder to attend the Market, the Guarantor unconditionally and irrevocably indemnifies the Manager and agrees to keep the Manager indemnified on demand against any loss suffered by the Manager arising out of:

- any failure by the Stallholder to duly and punctually perform and observe the Stallholder's Obligations; or
- any Stallholder's Obligations being ineffective for any reason whatsoever.

This guarantee and indemnity will not be abrogated, altered, prejudiced or affected in any way by any of the following:

- the Manager releasing or varying in full or part, any right that it may have against the Stallholder or the Guarantor;
- the Manager neglecting or forbearing to enforce the terms of these Regulations;
- these Regulations being illegal, invalid, void, voidable or unenforceable for any reason; or
- if a receiver, receiver and manager, liquidator, administrator, or controller is appointed to the Stallholder.



## Bylaws

These Bylaws forming part of the Yarra Valley Food, Wine & Craft Market Regulations are essential terms and conditions of the Regulations and include operational matters that may change from time to time. The Manager will provide to the Stallholder a minimum of 14 days notice in respect of any changes that may apply to items included in the Bylaws.

### FURTHER DEFINITIONS

In these Bylaws:

**We** means the Manager

**You** means the Stallholder

### APPLICATION FORM

- All Stallholders must consent to the Regulations of the Market by completing an Application Form. The Manager will not grant consent to the Stallholder to occupy a Stall at the Market prior to having received an Application Form that has been fully completed by the Stallholder.
- Applications may be submitted on line or manually.

### TRADING DAYS

Yarra Valley Market operates on the first Sunday of the month excluding July and August. An additional twilight Christmas Market is conducted on Saturday 12 December.

- Sunday, 6 September 2009
- Sunday, 4 October 2009
- Sunday, 1 November 2009
- Sunday, 6 December 2009
- Saturday, 12 December 2009\*
- Sunday, 3 January 2010
- Sunday, 7 February 2010
- Sunday, 7 March 2010
- Sunday, 4 April 2010
- Sunday, 2 May 2010
- Sunday, 6 June 2010

### TRADING HOURS

- All Sunday Markets operate from 9.00am to 2.00pm
- Twilight Christmas Market (Saturday 12 December 2009) 3.00pm to 8.00pm

### STALL FEES

- General Stalls are \$70 (GST Inc) Take away food vendor stalls are \$90 (GST Inc)
- Sign up for 10 markets annually and receive the twilight market for FREE
- All fees include a \$10,000.000 Public Liability policy with QBE insurance (\$1000 excess applies). There are no discounts for Stallholders who have their own insurance.
- A Stall Fee paid in respect of particular date may only be transferred to another day at the discretion of the Manager

### Time for Payment of Stall Fees

- Stall fees must be paid within 7 days after your approval to attend the Market has been confirmed by the Manager. Such approval will lapse after the 7 day period.

## METHOD OF PAYMENT OF STALL FEES

Bookings are not confirmed until your payment is received.

### By Electronic Funds Transfer:

#### Bank Account Details:

Account Name: Yarra Valley Racing Inc: National Australia Bank, Lilydale.

BSB: 083-739 Account No: 569429493

Then fax Remittance Advice & completed Payment Form to: (03) 9730 2157 or email a copy to

[info@yarravalleymarket.com.au](mailto:info@yarravalleymarket.com.au)

*Please Note: When doing an EFT you must include your name on the section which will appear on the receivers statement in order to reconcile payment efficiently.*

### By Credit Card:

Call the Office (03 9730 1332) during Office Hours (9.00am to 5.00pm) Monday to Friday to make a payment or complete **Payment Form** and Mail to: Yarra Valley Market PO Box 78, Yarra Glen, Victoria VIC 3775 or email a copy to [info@yarravalleymarket.com.au](mailto:info@yarravalleymarket.com.au)

### By Cheque:

Send a cheque payable to 'Yarra Valley Racing Inc' together with completed **Payment Form**.

Mail to: Yarra Valley Market PO Box 78, Yarra Glen, Victoria VIC 3775

## CANCELLATIONS & REFUNDS

- Twenty four hours prior notification of non-attendance is required by the Stallholder on market days. If twenty-four hours prior notification is not given for non attendance then the Manager reserves its right to cancel all future bookings in relation to that Stallholder and not refund any monies paid by the Stallholder.
- The Manager reserves its right to charge a \$20 cancellation fee if a booking is made by a Stallholder and then cancelled.
- A refund of monies paid (less \$20) will only be paid or credited to the Stallholder if the Stallholder provides notice as required by these rules and regulations and the booking was reallocated to another Stallholder by the Manager.
- NO refunds are given for market cancellations that occur due to adverse weather conditions.
- A request for a refund must be made in writing by the Stallholder within 7 days of the non attendance.

## EQUIPMENT TO BE SUPPLIED BY STALLHOLDER

- The Stallholder must bring own covers and stall set-up equipment to the market which must be in good condition and good quality.
- All stall set-up equipment including but not limited to racks, tables, signage etc must be contained to the stall boundaries. Public access ways must be clear at all times.
- All tents, covers and stall set-up equipment must be erected securely and weighted or secured at all times.
- All stall-set up equipment must in good repair and be operated in a safe manner.

## STALL REPAIR & MAINTENANCE

The Stallholder must:

- Comply with all issued notices and orders affecting the stall.
- Maintain in working order all installations related to the services connected to the stalls.
- Comply with all reasonable directions of the Manager or the insurer as to the prevention, detection and control of fire.
- Permit YVM, its agents or workmen to enter the stall after giving notice(except in cases of emergency) to inspect, carry out repairs or alterations or to do anything necessary to comply with notices or orders of any relevant authority.
- Carry out repairs within 14 days of being served with a written notice from the Manager of any defect or lack of repair which the Stallholder is obliged to make good.
- Promptly give notice to the Manager or its agents of:
  - damage to the stall or any defect in the structure of, or any of the services connected to the stall;

- o receipt of a notice or order affecting the stall;
  - o any hazards threatening or affecting the stall; and
  - o any hazards arising from the stall for which the Manager may be liable.
- Immediately make good damage caused to adjacent property by the Stallholder or the Stallholder's agent.
- On vacating, remove all signs and make good any damage caused by installation/ removal.

#### **SET UP AND PACK UP TIMES**

- The Stallholder must arrive at the market 30 minutes prior to the commencement of market trading times and be ready to trade at the commencement of the market trading times and must continue trading until the market closes.
- The Stallholder may not move a vehicle at the market until 15 minutes after the market closes and only if safe to do so.

#### **ELIGIBLE PRODUCTS**

- The suitability of all products offered for sale will be considered by the Manager at the time of application.
- The Manager reserves the right to accept any product that it considers will enhance the market experience for customers.
- Products that are deemed inappropriate (eg: discriminatory or offensive) by management will not be considered.
- The Manager will give preference to any Stallholder who applies for multiple markets.

#### **FOOD STALLS**

- A Stallholder selling food must comply with any local, state and federal health legislation relating to safety and suitability of the food sold.
- A Stallholder must provide copies of all relevant food registrations with the Stallholder's local council and the Shire of Yarra Ranges.
- A copy of your "Certificate of Food Act Registration" must also be supplied to the Manager on an annual basis.

#### **UNACCEPTABLE PRODUCTS**

- Products that in the Manager's reasonable opinion are not appropriate to be sold at the Market, an include goods bearing registered trademarks, which are not genuine products; items and services of an 'adult' nature which are not suitable for a public forum; items associated with the illegal use of drugs; and items not in accordance with the relevant Australian Standards; and other items notified by the Manager to a Stallholder from time to time.

#### **PUBLIC LIABILITY INSURANCE**

- Stall fees include \$10,000.000 Public Liability insurance with a \$1000 excess. Various exclusions apply.
- The Stallholder must pay or reimburse YVM within 7 days' request from YVM all increases in insurance premiums paid or incurred by YVM as a result of any action or inaction of the Stallholder.
- A copy of the terms of the Market Insurance Policy is available by a written request by the Stallholder addressed to YVM.

#### **ADVERSE WEATHER CONDITIONS**

- Markets will operate in varying weather conditions and the Stallholder must be prepared for adverse weather.
- The Stallholder may pack up the stall due to adverse weather conditions but may not move from the stall without the prior consent of the Manager and such consent shall not be unreasonably withheld by the Manager.
- No refunds/credits are given for the cancellation of markets due to adverse weather.
- The Market and the Manager will not be held responsible for any loss, damage or injury whatsoever suffered by the Stallholder or any other person at the market resulting from adverse weather conditions.

#### **ACCESS TO POWER**

- Yarra Valley Food, Wine & Craft Market has limited power available. Access to power is only available with prior consent of the Manager. Request for power must be included in the "Other Comments" section of the Application Process.

#### **VEHICLES**

- Vehicles to drive within Market at 5kph at all times.
- Stallholders must comply with local traffic rules and regulations on the public roads and in areas in the immediate vicinity of the Market and must not park illegally, double park in traffic lanes, park in driveways, queue across traffic intersections, undertake illegal U turns or traffic manoeuvres, or otherwise hinder traffic in the streets surrounding the Market during set up or pack times

#### **STALLHOLDER CODE OF CONDUCT**

Stallholders must ensure that they:

- Do not interfere with public pedestrian access or access to & from adjoining properties;

- Be considerate towards neighbouring businesses adjoining the Market;
- Do not bring or allow animals to remain at the Market;
- Do not conduct themselves violent, abusive or offensive manner; or
- Do not occupy a Stall whilst under the influence of alcohol or illegal drugs.

#### APPLICATION PROCESS

**1. Before You Apply**

- Read our Market Regulations and Bylaws carefully - applications will be only processed on acceptance of these Regulations and Bylaws.

**2. Your Application**

- Submit your application along with photos of your products - on line or by Post.

**3. What Happens Next**

- We will contact you within 14 days to confirm if your Application has been successful or otherwise.

**4. Pay The Stall Fee To Secure A Booking**

- If your Application is successful, you **MUST** pay stall fees within 7 days of receiving notification.

Refer to our **Payment Form** for further details.

#### Contact Us

The Manager  
Yarra Valley Food, Wine & Craft Market  
PO Box 78  
Yarra Glen Vic 3775

Tel: (03) 9730 1332

Fax: (03) 9730 2157

Email: [info@yarravalleymarket.com.au](mailto:info@yarravalleymarket.com.au)

Web Address: [www.yarravalleymarket.com.au](http://www.yarravalleymarket.com.au)

**On weekdays**, call our office on (03) 9730 1332

**On the weekend and for emergencies**, call the Market Site Manager on 0400 931007.

(Note that this mobile number is not in use during the week so please do NOT leave a message mid-week.)

#### Acknowledgement

Yarra Valley Racing acknowledges that Regulations & Bylaws are based on those provided by Blue Sky Events Pty Ltd and we thank them for their permission to use them.